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## November 2008

We'd like to thank all of our loyal customers for another great year! We'd also like to extend a big thank you to John, Barb & Wayne for coming on board this year & doing a fantastic job making our marina a safer place! Thank you, also, to Doug, who has joined their team recently. Thank you to our summer customers who have welcomed them & made them a part of the family!

### Contractors

Contractors must continue to supply their current insurance to the Harbor office and sign in and out each day. Work must only be done during building hours Mon-Fri 9am – 4pm. **Please notify your sub-contractors that before any sanding can commence on your boat, they must receive final approval from appointed Michigan Harbor employees.** Contact the office when they are ready for their inspection. Keep in mind, that any clean up needed as a result of your contractor's work will be your responsibility.

(See rule reminder #5-next column.)

### BATH HOUSE

We will be closing the bath house for the winter as of November 14th. Sorry for any inconvenience this may cause you, but we will be winterizing it to keep it in tip-top shape for our spring re-opening.



### HOLIDAY SHUT DOWN



The office & the buildings will be closed for the 4-day Thanksgiving weekend. We will also be closed during the Christmas/New Year break. Actual dates will be posted on the office door and voicemail.

Email will be checked on a regular basis during shutdown ([angie@michiganharbor.com](mailto:angie@michiganharbor.com))

## Rule Reminders

- 1) Heaters may not be left unattended on any vessel at any given time. This is a city ordinance and is in violation of the local and federal fire codes. Any heater(s) found unattended will be immediately disconnected and removed.
- 2) No boat may be left unattended with any electrical cord(s) plugged in at any time. Any cords found plugged in and unattended will be immediately disconnected. If this becomes a repeated event, power cord(s) will be removed by Michigan Harbor to assure safety.
- 3) For insurance reasons, oil changes or dumping of oil will not be allowed in any building at any time even if hired out to a contractor.
- 4) Smoking and pets will not be permitted inside of any building.
- 5) If tenant chooses to sand, plastic must be taped to the hull and secured to the ground, as well as on the ground, in such manner as to stop sanded particles from flying onto other boats. This area must be cleaned promptly to avoid any dust. Your boat must be approved by management before any sanding begins-this will be strictly enforced! Michigan Harbor is not responsible for flying paint, dust, spilled paint or any clean up of same. If tenant does not properly clean up after work is complete, Michigan Harbor will hire outside contractors to perform clean up and tenant will be charged for this service and will not be launched until matter is resolved.

For a full listing of rules and conditions, please refer to your Storage Application / Agreement and Formal Storage Contract / Agreement.

**Last Minute Shrink Wrapping**  
**586-772-3331**

### Winter Heated Building Hours

Mon – Fri	9:00am to 4:00pm
Saturday	9:00am to 3:00pm

**Buildings closed on Sundays until March 1st.**

**Contractors only allowed Mon-Fri 9-4pm**

### Winter Office Hours

Starting November 1, 2008

Mon – Fri	9:00am to 5:00pm
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The gate will remain accessible to all customers 24 hours. Buildings will be subject to closings during holidays.